

**ZANESVILLE BOARD OF EDUCATION
SPECIAL REGULAR BOARD MEETING**

July 23, 2024

Mrs. Clark, President called the meeting to order @ 4:30 p.m. Those answering roll call: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite, Ms. Long was absent. Also present were Dr. Baker, Superintendent and Mr. Young, Treasurer.

#24-235 APPROVAL OF BOARD MINUTES

Mrs. Buchanan moved and Mrs. Waite seconded that the Board of Education approves the minutes of the Zanesville Board of Education of the Regular Meeting on June 18, 2024 and Special Meeting on June 27, 2024.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-236 REPORT OF THE TREASURER OF THE BOARD OF EDUCATION

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following recommendations:

June Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

Reconciliations

Approve the following reconciliations for June:

- General
- Payroll

Monthly Financials – Zanesville Community High School

Approve the June 2024 minutes, bank reconciliation and financial reports for Zanesville Community High School.

Property, Liability & Fleet Insurance

Approve property, liability & fleet insurance with Ohio Casualty Insurance Company through the Young Insurance Agency effective July 1, 2024 through June 30, 2025 at an annual rate of \$292,308.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#24-237 RESIGNATIONS – CERTIFICATED

Mrs. Lee moved and Mrs. Clark seconded to approve the resignation of Margaret Grabits, Preschool Intervention Specialist at Zane Grey Elementary effective August 15, 2024. Reason for resignation is retirement.

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Approve the resignation of Alex Smith, Intervention Specialist at National Road Elementary, effective July 31, 2024. Reason for resignation is personal.

Approve the resignation of Macy Flowers, Guidance Counselor at Zanesville High School, effective August 15, 2024. Reason for resignation is personal.

Approve the resignation of Jenny Coleman, Teacher at Zanesville Middle School, effective July 31, 2024. Reason for resignation is personal.

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-238 EMPLOYMENT – CERTIFICATED

Mrs. Waite moved and Mrs. Lee seconded to approve the following certificated personnel as listed for the 2024-2025 school year pending appropriate certification requirements and background checks:

| | | |
|---|-----------|------------------------|
| Amy Norman -Part-Time Media Specialist | Building: | Zanesville High School |
| Experience: Step 20 | College: | Muskingum University |
| Effective Date: August 16, 2024 | Amount: | MA |

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-239 EMPLOYMENT – CLASSIFIED

Mrs. Waite moved and Mrs. Lee seconded to approve the following Classified personnel as listed for the 2024-2025 school year, pending appropriate certification requirements and background checks:

| | | |
|---|-----------------|--------------------------|
| Tamara Terrill - 3-hour Food Service | Building: | National Road Elementary |
| Salary Schedule: Cafeteria II/Step 0 | Effective Date: | August 19, 2024 |
| Carla Burke - 3-hour Food Service | Building: | Zanesville Middle School |
| Salary Schedule: Cafeteria II/Step 0 | Effective Date: | August 19, 2024 |

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-240 EMPLOYEE – SUMMER FOOD SERVICE

Mrs. Buchanan moved and Mrs. Waite seconded to approve the following Food Service employee as listed for the Summer of 2024 as and when needed at the rate of \$15.00 per hour: Food Service Funding will be utilized.

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| Name |
|-------------|
| Tisha Couch |

Approve Teresa Lichtner for the Summer of 2024 as and when needed at her head cook per diem rate for the Summer Lunch Program prior to the 2024-2025 school year.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-241 EMPLOYMENT – SUBSTITUTES

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following substitutes as listed, as and when needed, pending appropriate certification and background checks for the 2024-2025 school year:

| Transportation (Bus Drivers & Van Driver) | |
|---|---------------|
| Teresa Lichtner | Jason Stevens |
| Thomas Ritchey | |

| Bus Aides | |
|----------------|----------------|
| Andrea Brown | Greg Gaumer |
| Kathy Butcher | Tachele Perdue |
| Tisha Couch | Tricia Reilly |
| Paiten Diamond | Jessica Mercer |

| Maintenance |
|----------------|
| Jessica Mercer |

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#24-242 FMLA LEAVE OF ABSENCE

Mrs. Lee moved and Mrs. Clark seconded to approve the following employees as listed for FMLA Leave of absence:

| Name | Dates |
|---------------|----------------------|
| Johanna Riley | 6/17/2024 - 9/9/2024 |
| Helen Mercer | 7/9/2024 - 10/1/2024 |

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

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#24-243 SUPPLEMENTAL CONTRACTS

Mrs. Waite moved and Mrs. Lee seconded to approve the following Supplemental contracts as listed for the 2024-2025 school year pending required certification and background check:

| Name | Season | Sport | Position | Exp. | Class |
|-------------|---------------|--------------|----------------------|-------------|--------------|
| Karen Hand | Annual | Band | Assistant Director | 4 | VIII |
| Ryan Harris | Fall | Band | August Band Practice | 4 | IX |

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-244 21st CENTURY SUMMER PROGRAM – NURSE

Mrs. Waite moved and Mrs. Lee seconded to approve the following personnel as listed for 21st Century programming for the summer of 2024 as and when needed at the rate of \$40 per hour pending certification and background check: 21st Century Federal funding, and or Muskingum Behavioral Health Grant and or Title 1 Funding will be used as and when needed:

| Name | |
|--------------------------|---------------|
| Jacqueline Hoover-Renner | Trisha Wilson |

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-245 STIPEND – CERTIFICATED

Mrs. Buchanan moved and Mrs. Waite seconded to approve a stipend in the amount of \$1,800.00 for Maureen Montgomery-Christian to assist with billing and accounts receivable at the Juvenile Detention Center for 2024-2025 school year.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-246 ZANESVILLE COMMUNITY HIGH SCHOOL ITEMS

Mrs. Clark moved and Mrs. Buchanan seconded to approve the following personnel items as listed. These items were approved at the ZCHS June 20th Board Meeting.

The following items to be paid with ZCHS funds:

Approve Teresa Curry, Kelly Lawler and Joyce Dodson fiscal associates for ZCHS, \$2,400.00 stipends for the 2024-2025 school year.

Approve Jacob Fisher, ZCHS Technology Coordinator, a \$2,500.00 stipend for the 2024-2025 school year.

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Approve Margie Lee, ZCHS EMIS Associate, a \$2,400.00 stipend for the 2024-2025 school year for Power School/EMIS support.

These items to be paid from the ZCHS lunch account:

Approve Jason Stevens, ZCHS Food Service Coordinator, a \$4,800.00 stipend for administrative paperwork and lunch services at ZCHS for the 2024-2025 school year.

Approve Gail Detty and Jennifer Myers ZCHS Food Service Assistants, a \$2,400.00 stipend for lunch services at ZCHS for the 2024-2025 school year.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#24-247 JUMPSTART PROGRAM – TEACHERS

Mrs. Lee moved and Mrs. Clark seconded to approve the following Jumpstart teachers as listed as and when needed for the summer 2024 pending certification and background check at the rate of \$40 per hour: Title I funding will be utilized.

| Name | |
|---------------|--------------|
| Wendy Winland | Jill Bresock |

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-248 PROFESSIONAL DEVELOPMENT – MATH/LITERACY COACHES

Mrs. Waite moved and Mrs. Lee seconded to approve the following educational aides, new teachers and Math and Literacy Coaches as listed to be paid \$120.00 per day for 3 days of Professional Development training during the summer of 2024: Title funds will be utilized.

| Name | | |
|-----------------|------------------|-------------------|
| McKenzie Harmon | Whitney Newsom | Samantha Balo |
| Kaneale Cornell | Megan Witucky | Karen Moore |
| Claudia Erwin | Emily Brady | Adrianna Hambrick |
| Heather Brand | Tisha McCoughlin | Alyssa Keeley |
| Melena Moore | Ashley Coward | Jennifer Suver |
| Mandy Lawler | Annie Robrecht | |

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

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#24-249 PROFESSIONAL DEVELOPMENT – PROJECT LEAD THE WAY (PLTW)

Mrs. Waite moved and Mrs. Lee seconded to approve Lisa Kester to be paid for PLTW training during the summer of 2024. Rate of pay will \$100.00 per day, up to 6 days in July or August to complete virtual training for the course listed:

| Course |
|--|
| Project Lead the Way - Computer Science Essentials |

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-250 EXTENDED TIME – CERTIFICATED

Mrs. Buchanan moved and Mrs. Waite seconded to approve Denise Rowe for up to an additional 25 days per diem for days outside of the school calendar for the 2024-2025 school year. Salary will be prorated from the General Fund, Reading Recovery, Title I and 21st Century where applicable.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-251 EXTENDED - TIME CLASSIFIED

Mrs. Clark moved and Mrs. Buchanan seconded to approve Charles Hodge and Jordan Adams for extended time for the Summer of 2024 prior to the 2024-2025 school year to complete the washing of buses. Rate of pay will be their per diem rate.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#24-252 NEW CURRICULUM - SAVVAS HISTORY CURRICULUM – GRADES 9-12

Mrs. Lee moved and Mrs. Clark seconded to approve to adopt SAVVAS as the History Curriculum for grades 9-12 at Zanesville High School.

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-253 MUSKINGUM COUNTY JUVENILE DETENTION CENTER AGREEMENT

Mrs. Waite moved and Mrs. Lee seconded to approve to enter into agreement with the Muskingum County Juvenile Detention Center for providing Federally-funded educational services to minimize academic loss while students are in detention at the Muskingum Juvenile Detention Facility. Services include tutoring, academic counseling, transition services, parental involvement activities, professional Development, special education services, up to 3 FTE licensed teachers

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provided through Zanesville City Schools, and equipment/materials. Funding will be with Title I Neglected and Delinquent funds for the FY 25 school year.

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-254 MCJDC TRANSITION PROGRAM AGREEMENT

Mrs. Waite moved and Mrs. Lee seconded to approve to enter into an agreement with Muskingum Behavioral Health, Allwell Behavioral Health Services, and Forever Dads for providing coordination of transitional educational services to minimize academic loss while students are in detention at the Muskingum Juvenile Detention Facility. Funding will be Title I Neglected & Delinquent funds, not to exceed a cap of \$90,000.00 for the 2024-2025 school year.

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-255 BUS ROUTES 2024-2025

Mrs. Buchanan moved and Mrs. Waite seconded to approve the 2024-2025 Bus Routes subject to any changes and/or updates as needed.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-256 SAVVAS HISTORY CURRICULUM CONTRACT

Mrs. Clark moved and Mrs. Buchanan seconded to approve to enter into a contract with SAVVAS for the purchase of History Curriculum, 3-year contract totaling \$75,745.90. The contract will be for the 2024-2025, 2025-2026, and 2026-2027 school years.

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#24-257 WOODRIDGE OF FORREST CITY CONTRACT

Mrs. Lee moved and Mrs. Clark seconded to approve to enter into contract with Woodridge of Forrest City to provide educational services for a student at the cost of \$129.00 per day. This agreement begins on May 2, 2024 and continues through the student's discharge date.

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.

#24-258 FOOD SERVICE CONTRACT

Mrs. Waite moved and Mrs. Lee seconded to approve a food service management contract with Taher, Inc. for a period of one year as approved by the Ohio Department of Education, beginning July 1, 2024 and ending June 30, 2025, with the option of four (4) renewals of one (1) year each with mutual agreement between parties.

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Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-259 SALARY SCHEDULE – ADMINISTRATIVE

Mrs. Waite moved and Mrs. Lee seconded to approve the attached Administrative Salary Schedule for the 2024-2025 school year.

Those voting aye: Mrs. Waite, Mrs. Buchanan, Mrs. Clark, Mrs. Lee. President declared motion carried.

#24-260 SALARY SCHEDULE – SECRETARIAL

Mrs. Buchanan moved and Mrs. Waite seconded to approve the attached Secretarial Salary Schedules for the 2024-2025 school year.

Those voting aye: Mrs. Buchanan, Mrs. Clark, Mrs. Lee, Mrs. Waite. President declared motion carried.

#24-261 EXECUTIVE SESSION

Mrs. Clark moved and Mrs. Buchanan seconded to enter into executive session @ 5:00 p.m.

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

 X Personnel matters

 X to consider the appointment of employee(s) [reemployment] or public employees or officials

 X to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action

Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mr. Buchanan. President declared motion carried.

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#24-262 RETURN FROM EXECUTIVE SESSION

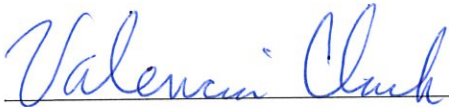
Mr. Clark moved and Mrs. Buchanan seconded to return from executive session @ 6:17 p.m.


Those voting aye: Mrs. Clark, Mrs. Lee, Mrs. Waite, Mrs. Buchanan. President declared motion carried.

#24-263 MEETING ADJOURNMENT

Mrs. Lee moved and Mrs. Clark seconded that the Zanesville City Schools Board of Education meeting is adjourned @ 6:18 p.m.

Those voting aye: Mrs. Lee, Mrs. Waite, Mrs. Buchanan, Mrs. Clark. President declared motion carried.


President


Treasurer

